

# Special points for School Productions

All cast, crew and musicians must only use the rear stage door on show nights, not the front doors

Parents dropping off child performers for a show night must take them to the rear stage door, not the front doors

Parents collecting child performers after a show must go to the rear stage door, not wait in the gallery or auditorium

Schools should give advance warning of the number of child and adult performers in a production, including any children helping backstage

Toilets should not be used as dressing rooms. Rehearsal room space can be booked

During rehearsals, we ask that children respect the seating, and do not eat or drink in the auditorium. The gallery is the preferred location for snack breaks and the storage of bags and belongings

No food is to be left anywhere in the building. All containers and wrappings must be taken away or put in the outside bins

Please ensure that children are supervised at all times with trained chaperones

To prevent injury, children should not be allowed to run around the rooms and corridors, especially through doorways

The lift is only suitable to take approximately 5-6 people maximum and should not be used by children unless they have a physical need

The Function Room should not be used for rehearsals, unless by prior booking and should not be used for running or dancing

Dress rehearsals should not be open to the public, or others, unless by prior agreement

Only booked rooms may be used for the duration of your hiring, even if they look available

Please respect the fabric of our Grade II listed building, many areas are over 160 years old

Children should not enter the balcony unaccompanied at any time and should not access this area during rehearsals

Please do not fix any posters/notices etc. by any means to the wallpaper anywhere in the building.

Please ensure that cast and crew do not stand in the aisles during a performance

Please ensure that child performers take all their belongings with them after rehearsals and performances